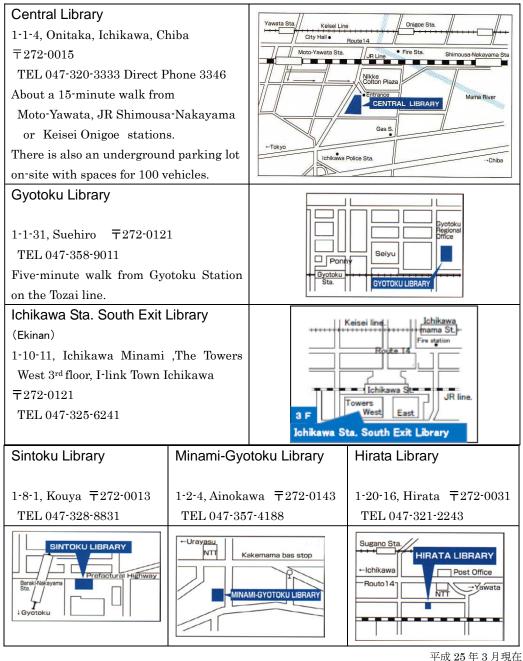
LIBRARY MAP



ICHIKAWA PUBLIC LIBRARY



LIBRARY HOURS

Central Library		TUES. \sim FRI.	SAT.&SUN.	National Holidays
	General	10:00~19:30	10:00~18:00	
	Children's	10:00~18:00	10:00~	17:00
Gyotoku Library		10:00~19:30	10:00~17:00	
Ichikawa Sta. South Exit Library		9:30~21:00	9:30~18:00	
Shintoku, Minami-Gyotoku,		9:30~17:00		Closed
Hirata Library				

<u>CLOSED</u>

Central, Gyotoku, Ichikawa Sta. South Exit Library

 \star Mondays (Note that if a national holiday is on monday, it will be open on that day and closed on Tuesday)

 \star The last weekday of each month \star During general inventory

\star The end of the year and the New Year's Holidays (Dec.28-Jan. 4)

Branch (Minami-Gyotoku, Shintoku, Hirata)

- ★Mondays ★National Holidays
- \star The last weekday of each month \star During general inventory

 \bigstar The end of the year and the New Year's Holidays (Dec.28-Jan. 4)

REGISTRATION

A library card gives borrowing and usage privileges at the Central Library and all branches. Anyone who lives, works or attends school in Ichikawa City can register and get a library card, free of charge. Residents of neighboring cities (Funabashi, Matsudo, Urayasu, Kamagaya) can also get a library card, but with very limited borrowing and usage privileges.

Applications are available at the Central Library and all branches and are to be submitted in person. A library card will be issued when one of the following is presented: ID Card, Alien Registration Card, Driver's license, Social insurance certificate, or a postal mail received within the last 3 months, etc., that shows your current address.

BORROWING

Loan period is 2 weeks. Up to 20 library-materials(books,magazines and Audio-Visuals)can be checked out at a time. As for Audio-Visual materials (at the Central library-CDs / Videos / DVDs, Gyotoku library-CDs / Videos ,and Ekinan library-DVDs), 1 DVD and 2 Videos and 3 CDs can be checked out at a time.

<u>RETURNING</u>

To return library materials, please take them to the circulation desk. You can return them to any library in Ichikawa City.

When the library is closed, you can deposit the books and magazines in the Book Return at the entrance to the library. Audio-Visual materials (CDs, Videos, and Audiocassettes) can be returned only to the circulation desk.

The Book Return Boxes have been set up at several places in Ichikawa City as well. Please note that the returning will be completed after the library materials are back in the library from the Book Return Boxes.

PHOTOCOPYING

Materials in the library can be copied in compliance with the copyright law at your own expense. \$10 per sheet (black & white). Please fill out a photocopy application form.

RESERVATION

Using the OPAC (Online Public Access Catalogue), you can search all materials in the library. You can also search the library collection on the library webpage (Web-OPAC). Our staff will help you with any inquiries you may have regarding the collections in the library.

Library users may reserve materials online and have them held for pick up. Library materials may also be requested in person at any IPL location. Postal, telephone or e-mail alerts are sent when requested items are ready for pick up. They will be kept for a week from the notice.

Foreign Collections

Central Library has about 16,000 titles of foreign book collection, including "Books on Japan" in several languages, and some foreign newspapers & magazines collection.

Gyotoku Library has about 1,200 titles of foreign book collection (mainly in English language).

	English books	7, 000 Titles
	Chinese books	4, 000 Titles
	Korean books	1, 500 Titles
Control Librory	Spanish & Portuguese books	3 5 0 Titles
Central Library	French books	2 5 0 Titles
	Italian books	2 0 0 Titles
	Other Languages	500 Titles
	Foreign Children's books	2, 000 Titles
Gyotoku Library	English books	7 0 0 Titles
Gyoloku Library	Foreign Children's books	500 Titles

Newspapers and Magazines

There are about 20 titles of foreign magazines, such as The Economist and Time, several titles of newspapers, such as Japan Times and The Times, in the central library. Back number of magazines can be checked out for the term of 2 weeks.