

NEW ALT JOBS

Ichikawa Board of Education is hiring English Language Assistant Teachers.
Information regarding Recruitment of Assistant Language Teacher

Job Duration (Status)	Temporary Position
Job Description	<ul style="list-style-type: none"> Assist in foreign language instruction at junior high schools. Assist in foreign language instruction at elementary schools. Assist in the preparation of supplementary teaching materials. Assist in language teaching for Japanese teachers. Assist with special and extra-curricular activities. Other duties deemed necessary by supervisor or the school principal.
Positions Available	3
Eligibility Requirements	<p>Applicants must:</p> <ul style="list-style-type: none"> Be a native or certified fluent speaker of English. Be both mentally and physically healthy. Hold at least a Bachelor's degree. Have experience and knowledge in regards to foreign language education. Have excellent English pronunciation, rhythm, intonation, and voice production skills in addition to knowledge of grammar etc. <u>Have conversational Japanese abilities.</u> <u>Have experience in teaching English at Japanese schools.</u>
Standard Work Hours	(From 8:15 am to 4:45 pm, Monday to Friday) Some variations will occur.
Period of Employment	One person: From April 1, 2026 to March 31, 2027
Salary	<p>¥359,017</p> <p>*This is subject to the approval of the Fiscal Year 2026 budget.</p> <p>There are no benefits except for travel expenses.</p> <p>Annual leaves granted 6 months after hiring.</p>
Premium for Health and Pension Insurance	<p>ALT pays approximately ¥55,000 per month. (It is deducted from the ALT's salary.)</p> <p>Joined Japan Mutual Aid Association of Public School Teachers from the day of employment.</p>
Selection Process	Resume screening, interview conducted in Japanese.(model lesson)
Period of Application	<p>Application will be available: From Jan. 6, 2026 to Jan. 23, 2026.</p> <p>(at the Division of Guidance (Shidoka)) (Except: Saturdays, Sundays, and holidays)</p> <p>Or the application documents can be downloaded from the BOE homepage.*</p> <p>Submission: From January 6, 2026 to January 23, 2026.</p> <p>(Except: Saturdays, Sundays, and holidays) Deadline: January 23, 2026, 5 p.m.</p>
Required Application Documents	<ol style="list-style-type: none"> an application form (<u>Both English and Japanese</u>: distributed at the Division of Guidance (Shidoka)) an essay(about your reason for applying to be an ALT written in Japanese or English) *The format is free a letter of recommendation(in Japanese or English) *The format is free a self-assessment medical report (distributed at the Division of Guidance (Shidoka)) two photos(4cm×3cm) an official university transcript(COPY ALLOWED) an official certificate of graduation(COPY ALLOWED) a contract request form (distributed at the Division of Guidance (Shidoka)) certificates of qualification (COPY ALLOWED) *Please submit only if you are qualified. (ex: TESOL, TESL, TEFL, CELTA, DELTA etc.) one self-addressed stamped envelope (size:120 x 235mm) (Please affix a 110 yen stamp and write your name and address on the front of the envelope.) <p>*All documents must be submitted by January 23, 2026, 5 p.m.</p>

For Inquiries and
Application Form

Contact:
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