

An Important Notice Concerning School Lunch Fees

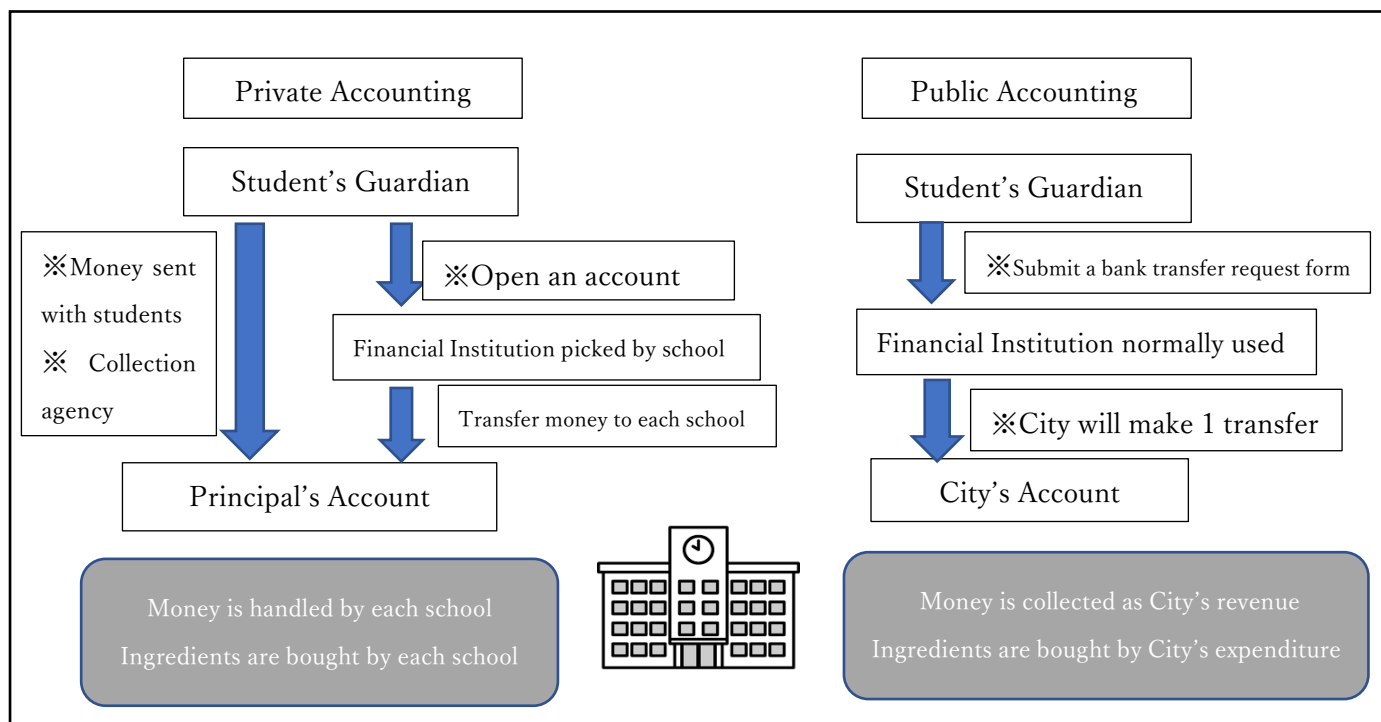
School Lunch Fees will be handled by Public Accounting Starting in Reiwa Year 3

Until now, fees have been collected and managed by each school (private accounting management). However, from Reiwa Year 3 (2021), this lunch fee will be managed by Ichikawa City's budget of revenues and expenditures (public accounting of school lunch fees).

The purpose of this change is ① to reduce the burden on guardians and school staff, ② to improve the convenience for guardians, ③ to improve transparency, ④ for the stable implementation and enrichment of school lunches, ⑤ to avoid risks involved with handling large amounts of money.

Also, until now, each school handled the money that the students brought or had students' guardians open an account and transfer money to an account designated by the school. After public accounting begins and guardians have submitted a bank transfer request form to the financial institution they normally use, the City will begin to directly transfer the fees. In addition, the City will be able to directly deposit refunds due to reasons such as mid-term school transfers.

When the school lunch application forms are distributed, students will receive an individual notification number. We apologize for any inconvenience caused, however guardians must write the individual notification number on the bank transfer request form when they submit it to the clerk at the financial institution they deal with.



Please submit school lunch application forms to the school. Please submit bank transfer request forms (including the individual identification number) to the financial institution. Please don't lose the notification number.

1 You can submit the bank transfer request form at the head office of 16 financial institutions in Ichikawa

You can submit the bank account transfer form for school lunches at the head office of financial institutions in Ichikawa listed below. Using accounts normally designated for the settlement of funds, such as payroll accounts, is convenient and reliable. Please don't forget when submitting that money refunded for situations like long-term absences will be sent to the account you select. If the account is from one of the financial institutions listed below, the account can be designated by branches.

This time, the account you've selected can be used to pay for school lunches regardless of which elementary school, junior high school, compulsory education school, or special education school your child is enrolled in. (If your child is an elementary school student, it will not be necessary for you to reapply to the financial institution when your child advances to junior high school.)

City Banks	Regional Banks	Trust Banks
Mitsubishi Tokyo UFJ Bank Mizuho Bank Mitsui Sumitomo Bank Risona Bank	Chiba Bank Chiba Kogyo Bank Keiyo Bank	Mitsubishi Tokyo UFJ Trust Bank
Credit Unions (Shinkin Banks)		Other Financial Institutions
Tokyo Bay Shinkin Bank Tokyo Higashi Shinkin Bank Asahi Shinkin Bank Komatsugawa Shinkin Bank		Yucho Bank (Post Office) Chuo Labor Bank JA Ichikawa

Please select an account you normally use so that there will be enough money in the account to pay the bill.

2 Please be sure to submit school lunch applications and bank account transfer forms by the appointed days listed below.

Because the addressee for the school lunch application will become Ichikawa's mayor starting in Reiwa Year 3, everyone is asked to submit a new form to their schools. If your child will not eat school lunch, please be sure to include that when you submit your application. Please have new students bring the form when they attend their entrance ceremony. Please submit the bank account transfer form (including the notification number) to the bank.

It takes between 2 to 4 months from the time you submit the bank account transfer form to the time it enters the system and is available for direct debit. Parents and guardians, we are sorry to trouble you but please submit the forms to the school and bank by the appointed days listed below.

Person Eligible	Deadline for submission of the school lunch application	Deadline for submission of the bank account transfer form
<ul style="list-style-type: none"> •Current Junior High School Grade 1 and 2 students •Current Compulsory Education School Grade 7 and 8 students 	Tuesday, November 24 th Reiwa Year 2 (2020)	Monday, November 30 th Reiwa Year 2 (2020)
<ul style="list-style-type: none"> •Current Elementary School Grades 1 through 6 students •Current Compulsory Education School Grades 1 through 6 students 	Tuesday, November 24 th Reiwa Year 2 (2020)	Monday, November 30 th Reiwa Year 2 (2020)
Current Special Education School students (Excluding students graduating this school year.)	Tuesday, November 24 th Reiwa Year 2 (2020)	Monday, November 30 th Reiwa Year 2 (2020)
New students entering an Elementary, Compulsory Education, or Special Needs School in April, Reiwa Year 3 (Form distributed at meeting for incoming students)	April, Reiwa Year 3 (2021) Entrance Ceremony	Monday, March 1 st Reiwa Year 3 (2021)
Students transferring at the end of March or after April, Reiwa Year 3 (This is only for students transferring from a school outside of Ichikawa City.)	Within 1 week after receiving the form	Within 2 weeks after receiving the form

※Even after submitting the bank account transfer form, if the application process isn't completed, account withdrawals can't be made. In that situation, please pay at a financial institution, at a convenience store, via Pay-easy, or via LINE Pay.

3 Regarding meal prices, collection periods, and support

After public accounting begins, the price of each meal will be fixed, multiplied according to the number of days in the school year, and collected from the guardians. The collection period and the price of the school lunch meals will be decided by the City from February, Reiwa Year 3 (2021) and available to view on the City's homepage.

Until now, the City plans to continue to use subsidized projects, rice allowance in kind, child care support services (from the third child, lunch will be free), etcetra. Concerning the policy for the third child having free lunch, information for guardians will be given in February Reiwa Year 3 (2021) and guardians are expected to submit forms during the same month.

4 Direct debit will occur on the last day of the month. If the last day is a Saturday, Sunday, or a national holiday then the transfer will occur on the next business day for the bank.

The planned schedule for the direct debit is written below. From the end of May, a fixed amount will be withdrawn and the odd amount will be adjusted at the end of the school year. (Direct debit for December will be on the 28th.) The method of collection as well as the procedure will be decided later by the City. As well as being available on the City's homepage, every guardian will be notified of individual amounts to be collected and deadlines for payments via a notification bill.

Example 1) Elementary School 1 Meal 263 yen ×182 days= 47,866 yen

The end of June =9,600 yen From the end of July until the end of January= 4,800 yen per month

The end of February = 4,666 yen

Example 2) Junior High School 1 Meal 339 yen ×182 days= 61,698 yen

The end of June = 12,400 yen From the end of July until the end of January= 6,200 yen per month

The end of February = 5,898 yen

※ The total is based on 182 school lunch meals.

※ The number of meals and the amount due for meals may vary by school and grade.

Direct Debit Schedule

Example 1) Elementary School, Compulsory Education School Students grades 1~6, Suwada-no-Oka Shien School Inagoshi School Building

June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Total
9,600	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,666	47,866

Example 2) Junior High School, Compulsory Education School Students grades 7~9, Suwada-no-Oka Shien School

June	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Total
12,400	6,200	6,200	6,200	6,200	6,200	6,200	6,200	5,898	61,698

※The bank transfer fee will be paid by the City. Guardians only pay for cost of ingredients.

5 Don't forget to apply when your child will absent for a long time or when they can't eat school lunch because of an allergy

When students have to be absent for an extended time because of an injury or illness, or when they are no longer able to eat school lunch because of developing a food-related allergy, a refund or a suspension of collection payments is possible. During those circumstances, please don't forget to take the steps needed since a notification is necessary. The form for such a notification is available at your child's school. You can also download it from the City's homepage.

In regards to allergy-free food, the school lunch's content will be coordinated as before, but the price will be decided by the following 4 options: ① Complete School Lunch ②Staple Food and Side Dishes Only (Only Milk will be Suspended) ③Only Drink Milk ④No School Lunch. Please make any requests know when applying.

6 If a notification form is submitted by the designated day, then you can receive a refund for meals not eaten.

When the number of days your child will not eat school lunch exceeds 5 days, the plan is for a refund of school lunch fees from the day after the school accepts the notification form, measured from the 4th day (excluding Saturdays, Sundays, and National Holidays). (Details will be decided by rules and regulations.) Please submit the notification form before the 4th day the student will not eat school lunch (excluding Saturdays, Sundays, and National Holidays). Based on the notification form sent to Ichikawa City by the school, the City will process the school lunch fee refund.

Have a meal=○ Don't have a meal=× Time period for adjusting orders=△

Number	*Name	Notification Day	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th
1	A		○	○	○	○	○	○	○	○	○
2	B		○	○	×	×	×	×	×	×	×
3	C	Notification form submitted	△	△	△	×	×	×	×	×	×
4	D	Notification form submitted	△	△	△	×	×	×	×	×	○
5	E	Notification form submitted	△	△	△	×	×	×	×	○	○
6	F	Telephone	△	△	△	×	×	×	×	×	×

※ If there is no notification, then there will be no reduction in the fee.

※ Even if you submit the notification, the first 3 days money can't be refunded.

The days marked with a grey background represent the portion that will be refunded.

Example) Cases during the 3 days of adjusting orders.

A) If your child comes to school every day. (9 days billed)

B) If you don't call the school nor do you submit the notification form and your child is absent for an extended time period. (9 days billed)

C) If you call the school, you submit the notification form, and your child is absent for more than 5 days. (3 days billed)

D) If you call the school, you submit the notification form, and your child is absent for 5 days. (4 days billed)

E) If you call the school and you submit the notification form but your child is absent less than 5 days. (9 days billed)

F) If you call the school but you don't submit the notification form. (9 days billed)