

APPLICATION FORM

for employment with

THE CITY OF ICHIKAWA, CHIBA PREFECTURE, JAPAN

Please make sure to type or write clearly all information in the space provided.

1. Full Name : _____
(Last) (First) (Middle)

2. Date of Birth : _____ Place of Birth : _____ Sex : M / F /
(Day, Month, Year) Prefer not to say
Self-describe: _____

3. Nationality : _____ Marital status : Single / Engaged / Married

4. Present occupation (in detail), or institution where presently enrolled, if applicable:

_____ Day Time Phone: _____

5. Permanent Address: _____
_____ Phone: _____

Temporary Address (if applicable): _____
_____ Phone: _____

Indicate dates when temporary address is applicable: _____

Email Address: _____

6. Higher educational institutions attended:

Name and Place of Institution	Dates Attended (from) (to)	Subject of Degree / Diploma Specialization (Obtained / Expected)
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7. Teaching Background : Institution and Course Contents Dates

1) Training in Teaching English as a Second Language

2) Training / Experience in Teaching Other Subjects

3) Teaching experiences as an ALT in Japan

School name

City (company)

Dates

- _____
- _____
- _____

(We will refer to the city or the company about your work experience.)

8. Teaching Certificate: Yes / No Type : _____ Date Earned : _____

*Please provide an official transcript of all courses taken at your under graduate college / university and post-graduate school if applicable, as well as any relevant certifications for questions 6, 7 and 8.

9. Please list your interests, honors, and hobbies:

10. Experience Relating to Japan:

Institution and Course

Dates

Grade

Study of Japanese history,
culture, etc.:

Study of Japanese language:

1) Formal _____

2) Informal _____

3) JLPT Level (if you passed the Japanese Language Proficiency Test)

4) Self-Evaluation of Japanese Language Proficiency

(Circle most appropriate word) Listening Very good / Fair / Poor
Speaking Very good / Fair / Poor
Reading Very good / Fair / Poor
Writing Very good / Fair / Poor

11. Present or Most Recent	Name and Place of		
Occupational Experience :	Company / Institution	Position	Dates
1) Full time			
2) Part time			
3) Volunteer			

12. Experience Abroad :	Country	Purpose of Residency	Dates

13. Emergency Contacts:

(List the names, addresses, phone numbers, and relationships of two people who should be contacted in case of an emergency)

I, the undersigned, certify that the above statements concerning myself and my background are true and accurate to the best of my knowledge. Further, if I am selected as an employee of the City of Ichikawa, I agree by Japanese laws and regulations and the regulations of the municipality of Ichikawa and to carry out my duties to the best of my ability as well as not to engage in any other activities except those allowed on my entrance to Japan. I understand that during my stay in Japan I must not participate in any political activities nor do anything to disturb the public peace.

Signature of Applicant: _____ Date: _____